

**Tiverton School Department**  
Tiverton, Rhode Island

**REQUEST TO BE PLACED ON SCHOOL BOARD AGENDA**

1. Name of Person or Organization:
  
2. Address and Telephone Number:
  
3. Subject of Agenda Request:
  
4. Regular Session \_\_\_\_\_ Executive Session \_\_\_\_\_
  
5. Explain nature of request or complaint:  
(Be precise so that the Board will be fully aware of the request and/or complaint.)

Date: \_\_\_\_\_ Signature: \_\_\_\_\_

A copy of the foregoing will be given to each Board member prior to the meeting and, if applicable, to the appropriate Administrator.

**Agenda items must be submitted to the Administration Office before 3:00 p.m. at least 8 days prior to the meeting date.**

