

Tiverton School Committee Meeting
Tuesday, September 11, 2018
Tiverton High School - Library
Executive Session: 6:00 pm
Regular Session: 7:00 pm

Agenda

- 1.) Call to Order**
- 2.) Pledge of Allegiance**
- 3.) Executive Session**
 - a. RIGL 42-46-5(a)(2) Collective bargaining (NEA Tiverton)(Council 94)**
- 4.) Open Forum**

Consent Agenda

- 5.) Approval of Minutes**
 - a. 8/14/18 - Executive/Regular Session**
- 6.) Personnel Action**
 - a) Resignations(s)/Retirement(s)/Leave(s) of Absence:**
 - 1. Resignation - Science Teacher - TMS**
 - b) Appointments**
 - 1. Technology Education Teacher - TMS**
 - 2. Science Teacher - TMS**
 - 3. Remedial Math Intervention - Interim - TMS**
 - 4. Long Term Social Studies Substitute - THS**
 - 5. Long Term 2/5 's Biology Substitute - THS**
 - 6. Long Term .6 Strings/Music Substitute - TMS**
- 7.) Correspondence**
 - a. None**

End of Consent Agenda

8.) Policy Development, Revision and Review

- a. Student Members at School Committee Meetings**
- b. Policy# 741 - Agenda**

9.) Old Business

- a. Superintendent's goals/school committee retreat scheduled for September 22, 2018.**

10.) New Business

- a. Approval of Council 94 Contract**
- b. Approval of Data Manager Contract**
- c. The Core Organization**
- d. Home School Request - THS (2)**
- e. Commissioner's Field Memo**
- f. Attendance Banner**

11.) Announcements/Scheduled Meetings

12) Adjournment

**Tiverton School Committee Meeting
Tuesday, August 14, 2018
Tiverton High School - Library
Executive Session: 6:00 p.m
Regular Session: 7:00 p.m.**

Minutes

Board Members Present: Dr. Jerome Larkin, Ms. Diane Farnworth, Ms. Sally Black, Ms Elaine Pavao, Ms. Deb Pallasch not in attendance.

Administrators Present: Superintendent Dr P..Sanchioni, Ms. E.Farr, Ms. S. Wordell, Mr. M. Cabral, Mr. C. Ashley

Motion was made by D. Larkin to recess until 7:00 pm. Seconded by Ms. E. Pavao. Vote 4-0

1.) Call to Order

2.) Pledge of Allegiance

3.) Executive Session

- RIGL 42-46-5(a)(2) Collective bargaining (NEA Tiverton)

4.) Return to Open Session

Motions was made by Ms. E. Pavao to return into open session. Seconded by Ms. D. Farnworth Vote 4-0

- Upon returning to open session Dr. Larkin reported that while in executive session items RIGL 42-46-5(a)(2) Collective bargaining (NEA Tiverton) Discussion was held, no votes taken.

5.) Open Forum

- None

Motion was made by Ms. E. Pavao ro remove Item 7B2 from the agenda. Seconded by Dr. Larkin Vote 4-0

Consent Agenda

6.) Approval of Minutes

- a. 7/31/18 - Executive/Regular Session -Approved
- b. 7/24/18 - Executive/Regular Session - Approved
- c. 6/12/18 - Executive/Regular Session - Approved

7.) Personnel Action

a) Resignations(s)/Retirement(s)/Leave(s) of Absence:

- Resignation - PE teacher -THS
 - Jon Devolve
- Resignation - Business Education Teacher - TMS
 - Removed
- Resignation - Girls JV Basketball Coach - THS
 - Cara Faria
- Resignation - Library Aide - THS
 - Gail Amaral
- Resignation - 2/3 Biology Teacher - THS
 - Brett Gendron
- Paternity Leave - Ranger
 - Robert Chace

b) Appointments

- Elementary Multigrade Teacher - Pocasset
 - Brittany Edwards
- .5 Remedial Reading - Pocasset
 - Carole Donahue

Stipend Positions

- Senior Project Coordinator - THS
 - Lee Ann McCarthy
- SAT Instructor - THS
 - Lee Ann McCarthy
- Detention/Late Bus - TMS
 - Kim Donovan
- Baseball Head Coach - THS
 - Robert Murray
- Football Head Coach - THS
 - Robert Murray
- Assistant Football Coaches - THS (2)
 - William Phillips
 - Andrew Gacioch
- Basketball Head Coach - THS
 - David Landoch
- Assistant Boys Basketball Coach - THS (2)
 - Robert Murray
 - Bryant Cleary
- Soccer Coach - THS
 - Thomas Murrah
- Assistant Soccer Coach - Boys - THS
 - Chris Carreiro
- Assistant Soccer Coach - Girls - THS
 - James Gauch

- Lacrosse Coach - Girls - THS
 - o Rachel Motta
- Lacrosse Coach - Boys - THS
 - o Shane Parker
- Tennis Coach Boys - THS
 - o William Phillips
- Golf Coach - THS
 - o Adam Tracy
- Assistant Cheerleading Coach - THS
 - o Kristen Kane
- Field Hockey Coach - THS
 - o Lauren Tavares
- Assistant Softball Coach - Girls- THS
 - o Bobby Fournier
- Varsity Tennis Coach - Girls -THS
 - o Lorne Teeter
- Track & Field Head Coach - THS
 - o Brad Botvin
- Cross Country Head Coach - THS
 - o Brad Botvin

Volunteer Positions

- Dance and Color Guard Advisor - THS
 - o Alexis DeSousa
- Unified Basketball Program (9)
 - o Jennifer Link
 - o Krisent Bernard
 - o Stephanie DiPrato
 - o Karen Correia
 - o Ashley Hummel
 - o Priscilla Marshall
 - o Chelsea Silvia
 - o Michelle Bennett
 - o David Landoch

8.) Correspondence

- . Dr. Larkin reported an email was received from Mr. D. Paull in support of the funding for AC at the elementary schools.

End of Consent Agenda

Motion was made by Ms. E. Pavao to approve the remaining consent agenda. Seconded by Dr. Larkin Vote 4-0

9.) Old Business

- None

10.) New Business

a. Charter changes on the Ballot - Ms. Black

- Ms. S. Black reported from the latest Charter Commission Meeting 8 changes have been accepted to be placed on the voters ballot and Ms. S. Black requested they be printed and be presented to the voters prior to the vote.

b. Greeting Committee for the first day of school - Ms. Black

- Ms. S. Black made a recommendation that the School Department invite the Police and Fire Department to greet the children on the first day of school. Ms. A., Mullen stepped up to request to invite the Town Council also to greet the children on the first day of school. Ms. D. Farnworth stated the Principals and the Superintendent develop a plan who to invited to the greeting.

c. Report from Student Leaders (first meeting of every month) - Ms. Black

- Ms. S. Black stated the Board had previously agreed on having a Student Leader present on the first meeting of every month and she would like to see this happen this upcoming school year.

d. Approval of bid for handicap ramp and curb repairs for THS - Ms. Farr

- Ms. E. Farr requested approval of the recent bid for handicap ramp and curb repair at THS be awarded to WH Peppes. Ms. D. Farnworth made the request that in the near future sidewalks at THS be looked into being repaired. Motion was made by Ms. S. Black to approve the bid award to WH Peppes. Seconded by Dr. Larkin Vote 4-0

e. Approve request to replace Air Damper at Ft. Barton - Mr. Mendes

- Mr. M. Mendes made a request to the Board to go out for bid to replace the Air Damper at Ft. Barton School. Motion was made by Dr. Larkin to grant the request to go out for bid. Seconded by Ms. E. Pavao Vote 4-0

f. Updates on Construction

- Charts were presented to the Board showing layouts of all floors under construction and the areas that have been completed and the areas needing to be completed. The charts also stated school will be ready as expected and will start on time with construction to be continued nights after school starts.

g. Referral to policy committee student representative on school committee

- Dr. Larkin would like to have a policy set in place for a student representative to be present at School Committee meetings. Dr. Larkin will present the Policy Sub Committee his vision of structure for the new policy.

h. Discussion: Setting date for discussion of Superintendent goals/school committee retreat

- The Board agreed on a tentative date to meet with Superintendent Dr. Sanchioni on September 22, 2018 from 9 am to 12 pm to discuss structure and goals for the upcoming school year.

i. Varsity Ice Hockey - Mr. Murray

- Mr. R. Murray request approval from the Board to co op with Mt. Hope High School for Tiverton Student to play Ice Hockey with no cost to the Tiverton School Department. Students will be responsible for their cost of the program by fundraising. Motion was made by Ms. S. Black to approve the Varsity Ice Hockey co op with Mt. Hope High School. Seconded by Ms. E. Pavao. Vote 4-0

j. Finance Update

- Ms. E. Farr reported the monthly finance update to the board stating by the end of September all accounts will be closed and at the time it appears the school department will end fiscal year 2018 in the black

11.) Announcements/Scheduled Meetings

- A tentative date of August 30, 2018 at 6:00 pm was set for the next School Committee meeting
- Ms. S. Black, Ms. E. Pavao along with Ms. D. Pallasch, Dr. Sanchioni and Ms. E. Farr attending a summit at eh Attorney General's Office.

12) Adjournment

Motion was made by Ms. D. Farnworth to adjourn. Seconded by Ms. S. Black Vote 4-0

Respectfully Submitted,

CA Mendes

New Policy #1270**Title: Student Members at School Committee Meetings**

The Tiverton School Committee wishes to provide the opportunity to include a student voice at their meetings. The School Committee requests annually that the Tiverton High School Student Council elect from their members or the student body as a whole a junior and a senior representative to serve as ex-officio, non-voting member of the school committee, without the right to attend executive sessions unless such rights are granted to the individual by the school committee. Said student representative(s) shall be subject to all school committee rules and regulations and shall serve without compensation. It is intended that each Student Representative elected to serve be committed to serving a two year turn thus, providing consistency from year-to-year .

8b

INTEROFFICE MEMORANDUM

TO: MEMBERS OF THE TIVERTONS SCHOOL COMMITTEE
FROM: P. SANCHIONI
SUBJECT: POLICY #741 AGENDA
DATE: 9/7/18

Dr. Larkin would like to discuss the formulation of regular meeting agendas and expectations regarding back-up. Policy #741- Agenda and Request to be placed on School Board Agenda forms are included.

If anyone has any questions, please contact me.

AGENDA

The Superintendent of Schools, under the direction of the Chairperson of the School Board, shall prepare an agenda for each regular and special meeting of the Board.

Items for inclusion on the agenda must be presented to the Superintendent or Board Chairperson, 8 days prior to the scheduled meeting. See policy on preparation of agenda.

Copies of said agenda, with adequate information on items included on said agenda, shall be made available to all School Board members as far in advance of a meeting as possible.

School Board members are encouraged to make suggestions for items to be included on agendas.

School Board members are expected to disseminate any information they may possess, concerning any agenda item, to other Board members and to the Superintendent before any public discussion of that item takes place.

This policy repeals and deletes policy #732

Adopted: 03/10/81

Amended: 7/19/95

Confirmed: 7/19/95

Previous: #732

Tiverton School Department
Tiverton, Rhode Island

REQUEST TO BE PLACED ON SCHOOL BOARD AGENDA

1. Name of Person or Organization:

2. Address and Telephone Number:

3. Subject of Agenda Request:

4. Regular Session _____ Executive Session _____

5. Explain nature of request or complaint:
(Be precise so that the Board will be fully aware of the request and/or complaint.)

Date: _____ Signature: _____

A copy of the foregoing will be given to each Board member prior to the meeting and, if applicable, to the appropriate Administrator.

Agenda items must be submitted to the Administration Office before 3:00 p.m. at least 8 days prior to the meeting date.

10a

**AGREEMENT BETWEEN
TIVERTON SCHOOL COMMITTEE
AND
R.I. COUNCIL 94, AFSCME, AFL-CIO
ON BEHALF OF LOCAL 2670**

JULY 1, 2018 – JUNE 30, 2019

AGREEMENT

Pursuant to the provisions of the Municipal Arbitration Act, R.I.G.L. § 28-9.4-1 et seq., this collective Bargaining Agreement (“Agreement”) is made and entered into by and between the Tiverton School Committee (“Committee”) and Rhode Island Council 94, AFSCME, AFL-CIO Local 2670 (“Union”).

The terms and conditions of the parties’ Collective Bargaining Agreement that was effective from July 1, 2015 to June 30, 2018 shall govern the parties’ relationship for the period July 1, 2018 to June 30, 2019 as if that Collective Bargaining Agreement had extended through June 30, 2019, except as otherwise provided below:

ARTICLE 41
TERMINATION OF AGREEMENT

41.1 The provisions of this agreement shall be effective as of July 1, 2018 and shall continue and remain in force and effect until June 30, 2019.

APPENDIX A
SALARY SCHEDULE
2018-2019 (3.0% Pay Increase – Retroactive July 1, 2018)

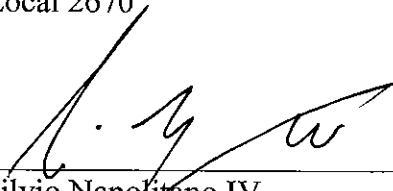
<u>CLASSIFICATION</u>	<u>0 -6 MONTHS</u>	<u>6 – 18 MONTHS</u>	<u>18 MO & OVER</u>
Cashier	\$15.49	\$16.06	\$16.69
Superintendent’s Sec.	\$22.63	\$25.72	\$27.45
Payroll Assistant	\$21.09	\$23.21	\$25.61
Finance Assistant	\$22.87	\$24.97	\$27.37
Bookkeeper	\$21.09	\$23.21	\$25.61
*Superintendent’s Clerk	\$19.24	\$20.28	\$21.86
Elementary Principal Sec	\$18.60	\$20.16	\$23.02
Middle School Principal Sec.	\$18.60	\$20.16	\$23.02
High School Principal Sec.	\$18.60	\$20.16	\$23.02
Guidance Secretary	\$18.51	\$19.83	\$21.81

Asst. Principal Secretary	\$18.32	\$19.41	\$20.67
Custodian Level I	\$16.91	\$20.40	\$22.04
Custodian Level II	\$19.66	\$21.29	\$22.88
Maintenance Technician	\$19.66	\$21.29	\$22.88
Full Time Teacher's Assistant	\$16.86	\$17.43	\$18.08
Full Time Library/Media Aide	\$16.86	\$17.43	\$18.08
Part Time Teacher's Assistant			\$14.69
Part Time Sp. Ed. Teach. Asst.			\$14.69
Part Time Library/Media Aide			\$14.69
Technology Specialist – Yearly Salary 2018-2019:		\$57,739.33	

IN WITNESS WHEREOF, the parties have hereunto affixed their respective duly authorized signatures this _____ day of August, 2018.

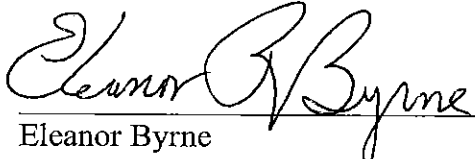
For R.I. Council 94 A.F.S.C.M.E. AFL-CIO
Local 2670

For the Tiverton School Committee

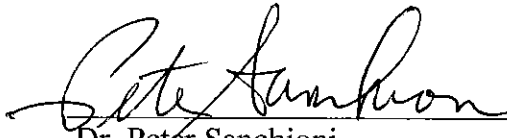


Silvio Napolitano IV
Attorney/Sr. Staff Representative
RI Council 94, AFSCME, AFL-CIO

Dr. Jerome Larkin
Chairperson
Tiverton School Committee



Eleanor Byrne
President



Dr. Peter Sanchioni
Superintendent

10b

DATA MANAGER
EMPLOYMENT CONTRACT
TIVERTON SCHOOL COMMITTEE

This Employment Agreement, made and entered into on the ____ day of _____, 2018, by and between the Tiverton School Committee (hereinafter referred to as the "Committee"), and Alison R. Brochu (hereinafter referred to as the "Data Manager").

Whereas, the Committee desires to provide the Data Manger with a written employment contact in order to delineate his respective duties and obligations and to assure the successful operation of the Tiverton School Department;

NOW, THEREFORE, the Committee and the Data Manager in consideration of the terms and conditions hereof, do hereby agree as follows:

1. **TERM**

The Committee, in consideration of the terms herein specified, does hereby employ Alison R. Brochu as the Data Manager for the Tiverton School Department for a term of commencing on

2. **DUTIES**

The Data Manager shall devote his whole time, attention and energies to said employment and shall, to the best of his abilities, do and perform all such services in connection with said employment. It is expressly agreed that duties of this position require the Data Manger to work during times beyond the normal business hours. Generally, the workday will be a normal workday with the exception of staff, team and evening meetings with parents, the Committee or other job related groups. Trust is placed in each administrator to regulate his own hours due to the expectation that all members of the administrative team put in long hours.

The Data Manager may participate in outside activities provide that they do not interfere with the performance of his duties and provided that the outside activities do not, in the opinion of the School Committee, reflect adversely on the Tiverton School Department.

3. **PROFESSIONAL GROWTH**

The Data Manager shall be encouraged to join those professional organizations and to attend professional meetings, conferences as approved by the Superintendent of Schools, with expenses to be paid as authorized in advance by the Superintendent.

4. **EVALUATION**

The Data Manager shall be evaluated by the Superintendent and his/her designee based upon mutually established goals and objectives. The evaluation shall also include recommendations as to areas of improvements in all instances of unsatisfactory performance, as well as means of remediation thereof. Such evaluations shall occur annually.

5. **COMPENSATION**

A) SALARY: During year one of the contract, the Data Manager shall be compensated at the amount of \$60,000 per annum, payable in equal installments as agreed upon by the Committee and the Data Manager. For the 2018-19 school year the salary increase will be _____.

B) BENEFITS: The Data Manager shall receive single or family health insurance care plan and/or dental insurance as negotiated by the School Committee. The Data Manager will pay 20% of the health insurance premium as well as a \$250 deductible. This provision will be superseded by any state statute or regulation pertaining to an employee's share of the co-payment for health care coverage.

C) VACATIONS & HOLIDAYS: The Data Manager shall be entitled to up twenty-five (25) vacation days with pay each year that this contract is in effect. Said vacation time shall be earned at the rate of 1 day for every _____ weeks of service. Vacation days shall be approved by the Superintendent. Vacation days cannot be accrued (the employee will not be compensated for unused vacations days).

D) RETIREMENT: The Data Manager shall be enrolled in the state of Rhode Island Retirement System and shall be entitled to all rights and benefits arising thereunder.

(E) LEAVE ALLOWANCES:

(1) The Data Manager shall be entitled, if needed, to fifteen (15) days sick leave each year. The Data Manager shall be allowed to accumulate up to 215 sick days. After the accumulation of 215 sick days, the Data Manager shall be entitled to up to five (5) additional non-accumulative sick days per year. The Superintendent may require a certificate from a physician for an absence due to illness and/or require an independent medical evaluation.

(2) The Data Manager shall be entitled to up to five (5) personal days with pay each year upon approval of the Superintendent of Schools. Personal leave shall not be used for recreational purposes nor may it be combined with a vacation or holiday period without the approval of the Superintendent of Schools. Two (2) unused personal leave days may be carried over into the next year, with a maximum accumulation of seven (7) days.

(3) The Data Manager shall be excused for jury duty with pay, less compensation received for such duty.

(4) The Data Manager shall be granted a leave for death for five (5) consecutive calendar days, (with full pay for work days which occur during said five calendar day period), in the case of death of a father, mother, brother, sister, husband, wife or child, father-in-law or mother-in-law, grandchild and any other relative residing in the employee's household; one (1) day, with full pay, in the case of death of a grandparent, aunt, uncle, cousin, niece, nephew, brother-in-law or sister-in-law, provided however, that in case of extenuating circumstances two additional days may be granted at the discretion of the Superintendent of Schools. The above provision for two (2) days' leave shall apply equally to relatives whether by blood or marriage.

6. **EXPENSES**

The Committee shall reimburse the Data Manager for all actual and necessary travel and other expenses required in the performance of the official duties of the Data Manager during his employment under this contract, subject to such limitations as are provided by law and by Committee policy and with the approval of the Superintendent and or his/her designee. Reimbursement for the authorized use of employee's automobile to perform assigned duties shall be reflective of the IRS rate per mile. All claims for travel reimbursement shall be submitted on forms provided by the School Committee.

7. **INDEMNIFICATION**

The Committee shall defend and indemnify against all legal action or proceedings of any kind or nature whether judicial, quasi-judicial, or administrative brought against the Data Manager arising out of the exercise of his duties as Data Manager, including indemnification against all costs sustained in any such legal action or proceedings or the threat of such legal action or proceedings and indemnification against any judgment or other relief awarded against the Data Manager in any such legal action or proceedings. The Committee will not defend nor indemnify the Data Manager for actions determined to be outside the scope of his actual or apparent authority or any activity ultimately criminal in nature

8. **CONTRACT TERMINATION**

This contract may be terminated by:

- a) Mutual agreement of the parties;
- b) Retirement, disability or death of the Data Manager;
- c) Termination by the Committee after providing the Data Manager with twenty (20) days' written notice of the proposed termination.

Should the Data Manager be unable to perform his duties by reason of illness, accident, or other disabling condition, the Committee may require a medical examination, at their expense, to determine the extent of the disabling condition. If the disability exists for a continuous period of six months, or if said disability is determined to be permanent, irreparable or of such nature as to make full and/or timely compliance with the terms of this agreement impossible, then the Committee may terminate this agreement, whereupon the respective duties, right and obligations of the parties shall immediately cease.

It is understood and agreed that the Data Manager shall be subject to suspension and/or dismissal by the Committee for cause, including but not limited to, incompetency, assault, cruelty, insubordination, neglect of duty, incapacity, conduct unbecoming of a Data Manager (scandal, arrest, etc.) or failure, in whole or in part, to observe, perform and comply with the provisions of this agreement, the directions of the Committee, the laws of the State of Rhode Island or applicable state regulations and rulings. Upon such dismissal, this contract shall terminate forthwith. Nothing herein shall prevent the immediate suspension of the Data Manager, with pay, for the good of the school system.

9. **SAVINGS CLAUSE**

This contract is subject to the General Laws of the State of Rhode Island and the rules and regulations of the State Board of Regents and Department of Education.

If any portion of this contract is deemed illegal for any reason, the remainder of the contract shall remain in full force and effect; further, this contract does not constitute any obligation either written or implied for re-employment beyond the term set forth herein.

10. **RENEWAL**

The length of the contract is until June 30, 2019. The parties hereto may extend or renew this contract for additional period provided, however, that the extension, when combined with the existing term or balance of the contract, shall not exceed two (2) years. Said extension must be in writing.

Absent a written agreement, any employment beyond the term set forth herein or any extension shall be deemed employment at will.

EXECUTED IN DUPLICATE ORIGINAL this 24th day of July 2018.

TIVERTON SCHOOL COMMITTEE

By: _____
Chairperson

DATA MANAGER:

Alison R. Brochu

Tiverton School Department
100 North Brayton Road, Rear
Tiverton, Rhode Island 02878
Phone (401)624-8475 Fax (401)624-4086

William J. Rearick
Superintendent of Schools

Douglas E. Fiore
Director of Administration & Finance

REQUEST TO BE PLACED ON SCHOOL BOARD AGENDA

1. Name of Person or Organization:

The CORE Org.

2. Address and Telephone Number:

156 Highland Rd 02878

3. Subject of Agenda Request:

Arts Programming & Art/healthcare incentives

4. Regular Session

Executive Session

5. Explain nature of request or complaint:

(Be precise so that the Board will be fully aware of the request and/or complaint).

To update all programs and discuss ~~last~~ recent grants awarded and grants in progress.

Date:

8/27/18

Signature:

A copy of the foregoing will be given to each Board member prior to the meeting and, if applicable, to the appropriate Administrator.

Agenda items must be submitted to the Administration Office before 3:00 p.m. at least 8 days prior to the meeting date.

INTEROFFICE MEMORANDUM

TO: MEMBERS OF THE TIVERTONS SCHOOL COMMITTEE
FROM: P. SANCHIONI
SUBJECT: COMMISSIONER'S FIELD MEMO
DATE: 9/7/18

Ms. Black would like to discuss the sharing of the Commissioner's Field Memo.

If anyone has any questions, please contact me.

INTEROFFICE MEMORANDUM

TO: MEMBERS OF THE TIVERTONS SCHOOL COMMITTEE
FROM: P. SANCHIONI
SUBJECT: ATTENDANCE BANNER
DATE: 9/7/18

Ms. Black would like to discuss a rotating attendance banner for schools stressing the importance of attendance.

If anyone has any questions, please contact me.